



Defiance County Fairgrounds
Hicksville, Ohio
May 18, 19, 20, 2012

Welcome to the Buckeye Heritage Festival (BHF)! The Festival is a “Living History Event” and features examples of early Ohio pioneer life. Also highlighted are a variety of exhibitors, demonstrators, crafters, various artisans, musicians, food vendors and more!

BHF THEME: The Buckeye Heritage Festival is a celebration of life in Ohio during the early 1800s, patterned after the frontier events of that era. Many people spend a great deal of time, effort, and money to recreate this festival of “Living History”. Please enjoy it with them and the others who have come to learn and celebrate. The purpose of the Buckeye Heritage Festival is a project of CMH Foundation to support the mission of Community Memorial Hospital in Hicksville.

This outline gives you the information needed to apply and participate in the Buckeye Heritage Festival. Please read and review this material carefully, complete all necessary applications, include required supplemental documents, calculate any appropriate fees, and return all forms before the listed deadline. Please keep a copy of all materials for your reference.

**ALL APPLICATIONS AND FEES MUST BE RECEIVED BY THE 15th of February
(or late fees will apply).**

For questions please contact:

Michelle Waggoner, Application Chairperson
Buckeye Heritage Festival
208 N. Columbus Street
Hicksville, OH 43526
Call: 419-542-9922
Fax: 419-542-6506
Email: mwaggoner@buckeyeheritagefestival.com

HANDICAP ACCESSIBILITY: Typical of an outdoor venue.

PLEASE SEE “DRIVING DIRECTIONS” FOR A MAP



RULES AND REGULATIONS

The BHF Rules and Regulations apply to all Participants and attendees.

GENERAL:

- No smoking in Exhibition Area.
- Place all trash in designated containers.
- Parents are legally and financially responsible for the actions of their children.
- The use of illegal drugs, underage drinking, excessive consumption, or rowdiness is not permitted at the Festival.
- Pets must: be on a leash (less than 10'); be under control (including barking); have all their waste picked up after them; and be attended at all times.
- All furs, feathers and animal parts for sale/or display must comply with local, state and federal laws. The individual is responsible for proving the legality of their materials.
- All firearms/knives/tomahawks/bow & arrows – weapons of any type, regardless if for sale/or display/or used for demonstration/or carried concealed, must comply with local, state and federal laws. The individual is responsible for proving the legality of their weapons.
- ALL firearms are considered to be loaded.
- BHF requires strict self-discipline and the constant attention of everyone present, to the careful handling of firearms/knives/tomahawks/bow & arrows at all times.

Reenactor Camps:

- All visible clothing and gear should be reasonably consistent with the time period that the participant represents (this applies to children as well as adults).
- Keep non-period containers/objects covered and/or out of sight.

FIRES:

- Remove and preserve sod from your fire pit. Replace it when you leave.
- Campfires, candles and candle lanterns must not be left unattended.
- You must have a time period container of water (at least 3 gallons) and a shovel near your campfire.

EXHIBITION AREA:

- The Exhibition Area is made up of the: Reenactors; Lodges; Buckskinners' Primitive Camp; Historical Impersonators spaces; Booths' (both inside and outside); and Food Vendors' areas.
- The Grounds is composed of the entire Defiance County Fairgrounds, used by the BHF.

PARKING:

- Participants' vehicles will be designated a general area in which to park.
- Vehicles will be allowed in the Exhibition Area for loading and unloading only.
- General Parking is for Participant overflow and all other attendees.

PARTICIPANTS (will be assigned to the following general categories):

- Native Americans, Buckskinners or Historical Impersonators: Individuals who are wearing Native American dress or period costumes and who participate by their presence, appropriate exhibition, demonstration and involvement in BHF activities. Reenactors may also be Blanket Traders who may display/sell hand crafted items (i.e.: items like: clothing; knives; powder horns; jewelry; trinkets; toys; etc.) in front of their period correct lodging.
- Crafters: Individuals who make quality handmade items (i.e.: musical instruments; blankets/rugs; weavings; carvings; artwork of various types; possible bags; powder horns; belts; lanterns; jewelry; etc.) typical of the time period, to be sold. Normally attired in reasonably correct time period outfits.
- Merchants: Those selling mass produced items (such as knives, jewelry, clothing, etc.).
- Food Vendors: Those involved in preparing and offering various food items for sale. Emphasis will be placed on selecting those that offer "Native American", "Frontier or Primitive" and/or unique food items.

SET UP:

- Participants are to set up on Thursday from 9 a.m. – 7 p.m. (later set up can be approved by the Site Chairperson, if done quietly, until 11 p.m.).

HOURS:

- All Booths must be open and Participants engaged on Friday between 9 a.m. & 6 p.m., on Saturday between 9 a.m. & 6 p.m., and on Sunday between 10 a.m. & 3 p.m.
- Booths may remain open for later hours, at the vendor's option, based on the schedule of events.
- The Merchant's Building will be locked from 7 p.m. until 8 a.m.

TEAR DOWN:

- Tear Down begins after 3 p.m. on Sunday.
- Each Participant is responsible for removal of all materials used in their booth/display/camp.
- Dispose of trash properly and return the site to the condition it was originally found (if not better).
- Early Tear Down, inadequate vendor supplies, or leaving a messy location will negatively impact future participation.

ACCEPTANCE:

- All Applications will be carefully screened, based on numerous factors (some of which are: compliance with BHF Theme; quality; desirability of items; need; etc.).
- BHF reserves the right to accept/reject any Application (and/or their supplemental materials). BHF's decision is final.

BOOTH APPEARANCE (Crafters & Merchants):

- Tables must be skirted to the floor/ground with appropriate materials (please no paper or plastic) and should be consistent with the BHF Theme.
- The BHF reserves the right to require vendors to remove any items not appropriate to the Festival (appropriateness is more aligned with “family atmosphere” than a time period correctness).

SIGNAGE:

- Small visible signs to denote items for sale or organization name, must be consistent with the Festival Theme and time period.

QUALITY:

- Evaluation of all sites will be conducted and Participant feedback is encouraged.
- The BHF is striving to establish and maintain quality standards and ensure compliance with the BHF Theme and the Rules and Regulations.
- BHF hopes you will work with us as we establish our Festival, nurture its growth, and assure its improvement.

FEES AND REFUNDS:

- Any and all fee(s) must accompany your application.
- Fees are to be paid by check only; payable to “CMH Foundation”, with Memo line indicating “Buckeye Heritage Festival”.
- There are no refunds after acceptance.
- Non-qualifying applicants' checks will be returned.
- Not-for-Profit organizations, please contact Application Chairperson.

TAXES:

- Participants are responsible for collecting and paying State of Ohio sales taxes (as appropriate).

FOOD PERMITS:

- Food Vendors are responsible for acquiring and complying with the Health Department's Food Permit.

LIABILITY INSURANCE:

- You are responsible for untold events involving damages, accidents, or loss of property.
- Vendors are expected to have adequate liability coverage and may be asked to provide a current Certificate of Insurance, as proof.

BHF LIABILITY:

- The Buckeye Heritage Festival, CMH Foundation, Community Memorial Hospital, Defiance County Agricultural Society and their directors, officers, employees, all volunteers and the Defiance County Commissioners are not responsible for:
 - o Any damage done by any participant(s) or by their employees or agents;
 - o Accidents to any person or property; and/or
 - o Loss of property or damages by theft, fire, water, wind, storm, acts of third party, or for any causes.

ANY VIOLATION:

- By a Participant or by their agents or employees shall void the agreement between BHF and the participant.
- The BHF shall have the right to exclude the offender from the Grounds and to take charge of the space they occupied.
- All moneys paid to the CMH Foundation shall be forfeited by the participant.
- By an attendee results in BHF having the right to exclude the offender from the Grounds.